



DEPARTMENT OF THE NAVY
OFFICE OF THE CHIEF OF NAVAL OPERATIONS
2000 NAVY PENTAGON
WASHINGTON, DC 20350-2000

5720

Ser DNS-36JP/18U104965

September 26, 2018

Sent via email to: (b) (6)

Mr. Robert Hammond

(b) (6)

Dear Mr. Hammond:

This is in reference to your Freedom of Information Act (FOIA) request dated September 24, 2018. Your request was received in our office on the same day, and was assigned case number DON-NAVY-2018-011779.

In the course of processing your FOIA request this office searched for records within our own files, and found no records responsive to your request. In accordance with the DON Records Management Manual (SECNAV M-5210.1) records related to general implementation of the FOIA ("Administrative Files") are routinely destroyed when 2 years old. Therefore, there is no expectation that responsive records would be retained.

Because no records were located, under 32 CFR §701.12(a), you may appeal this determination by writing to:

Office of the Judge Advocate General
1322 Patterson Ave SE Ste 3000
Washington Navy Yard, DC 20374-5066

Your appeal must be received within ninety calendar days from the date of this letter. A copy of your initial request and this letter must accompany the appeal. The appeal should be marked "FREEDOM OF INFORMATION APPEAL" both on the envelope and the face of the letter. In order to expedite the appellate process and ensure full consideration of your appeal, your appeal should contain a brief statement of the reasons you believe this initial decision to be in error.

In this instance, the fees associated with processing your request were below the minimum threshold and have not been assessed. Please be advised, however, that fees, fee categories, and fee waivers are determined on a case-by-case basis; a previous determination has no influence on future determinations.

For this determination, you have the right to seek dispute resolution services from either the DoD Navy Component FOIA Public Liaison, Mr. Chris Julka, at: Christopher.a.julka@navy.mil, via phone: (703) 697-0031; or by contacting the Office of Government Information Services at: (<https://ogis.archives.gov/>), (202) 741-5770, ogis@nara.gov.

Questions regarding the action this office has taken to process your request may be directed to our FOIA Service Center at (202) 685-0412 or via email at donfoia-pa@navy.mil.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Patterson', with a long horizontal flourish extending to the right.

R. Patterson
Head, DON PA/FOIA Program Office